

Submission Checklist for Authors

Please be sure to read the Instructions for Authors on the Spatial Information Research website and to use the following checklist to ensure that all necessary actions have been completed and that all required items have been included before manuscript submission.

(confirm the following and check (e.g., x) each item)

General

The paper pages are consecutively numbered throughout.

In the submitted paper, the name of the authors, their affiliations, and acknowledgment are included.

All abbreviations are tagged in parenthesis when they are initially used.

The author(s) of this article has (have) verified that its article is original and does not violate any other publisher's rights, nor does it contain matters that may disgrace or invade privacy.

If the paper in the submission was previously published in a conference, workshop, or symposium paper, the new submission should technically extend the original paper by at least 30% new material, the submission should clearly cite the prior conference paper, and the authors should explain what has been extended in the new submission.

Text

Are all of the author details clearly identified on the first page, including affiliations and designations and correct email addresses?

Is the title of your paper 62 characters or less?

Have you included an abstract of 150–250 words?

Is the maximum word count of the main text in the original research article (excluding title page, abstract, references and figure captions) 5000 characters or less?

Is the maximum number of display items (figures and tables) for the original research article 15 items or less?

Have you selected at least 3-8 keywords?

Are all of the references, tables and figures cited in the text (sequential numbers)

style?

Do all tables and figures have captions?

Have you saved your text as a .doc file?

All citations in the paper have a complete and accurate reference in the reference list. All the references are listed at the end of your paper. (see Guide for Authors)

Formulas are numbered.

Bullet points or numbered lists brought from conference poster presentations are discouraged in SIR journal article. Lists disrupt the reading or flow of the text.

Tables and Figures

Tables are self-explanatory and have not repeated any material from the main article or pictures.

Figures and tables, with captions, are numbered and referred to in the text.

Have you supplied your figures separately to the text (.xls, .tif or .eps files)?

Placing figures in .doc files with your text reduces their quality.

Even if the figures or pictures are reduced in size for publication, they should be sufficiently large and clear enough not to be affected by the process.

If the figures or pictures are not original, the author should request permission from the relevant authors, and this should be referred or remarked on in the caption of the figure.

Are all of your photographs/illustrations a minimum of 300 dpi? Line drawings/Graphs need to be higher quality (600 dpi).

Do you have permission to use your Figures? You must obtain permission from the copyright holder to use a material that has been published elsewhere.

All figures and tables should stay within the page margins.

All figures and tables should be legible. Make sure that all figures have a good resolution. If needed, copy clearly with the source. Do not hesitate to redraw the poor reproduction of figures.

Every figure and table should have a caption.

Captions should say something enough about the figure or table which can be understood without referring to the main text.

Company logos or text with a primarily commercial intent should not be included in figures.

Each figure must have a caption that conveys the necessary description as

succinctly as possible—no more than 20-25 words for a single figure—centered beneath the figure.

Many texts mixed with the figure are not visualized in the on-line article since the size of the figure will be reduced for publication. Try to reduce texts on the figure if possible. Make sure that texts on the figure should be legible. Make sure that detailed text should be presented as sub-caption (a, b, c, etc.). Sub-captions should be presented as a small letter, a, b, c, following the main caption.

Reference

Reference citations in the text should be identified by numbers in square brackets. Some examples:

1. Negotiation research spans many disciplines [3].
2. This result was later contradicted by Becker and Seligman [5].
3. This effect has been widely studied [1-3, 7].
4. On-line document needs to be cited at the reference section, as shown below;
Abou-Allaban, Y., Dell, M. L., Greenberg, W., Lomax, J., Peteet, J., Torres, M., & Cowell, V. (2006). Religious/spiritual commitments and psychiatric practice. Resource document. American Psychiatric Association.
http://www.psych.org/edu/other_res/lib_archives/archives/200604.pdf.
Accessed 25 June 2007.

This journal suffers from great difficulty due to self-citation. Please remove self-citation.